

1 FAMILY SERVING RESPONSIBILITIES

Perimeter School places great importance on intentional parental participation in the education of its students. There are many ways that the school and the children benefit from the wonderful gifts offered by our involved parents. There are also benefits for you, as our parents, as you live out authentic Christian community together.

1.1 *Serving Requirements*

All covenant families are expected to be partners in the classroom and fulfill all serving requirements. Serving opportunities vary by grade and are divided among all covenant parents represented in each class. Parent responsibilities may be in some or all of the following areas:

1.1.1 **Enrichment Days**

Enrichment Days for grades kindergarten through 8 will occur approximately once a month as appropriate in the curriculum and will be organized by the classroom teacher. The teacher will select quality in-class or out-of-class activities with a balance between history, language arts, math, science, arts, and service. Parents will assist as needed (planning, leading, scheduling, chaperoning, etc.).

Each parent is responsible to follow through with his or her duties while engaging in a school Enrichment Day. Our policies clearly state what one must do, and our parents are made aware of their responsibilities by the teachers prior to an Enrichment Day. Our teachers devote many hours to preparing Enrichment Days which coordinate with our curriculum, and the success of our Enrichment Days is largely in the hands of our parents as they engage with the children as participants and chaperones. We encourage you to leave work responsibilities and cell phones behind and make the most of these few, precious hours with your children.

Please know that the calendar is not immutable. Things come up, reservations get cancelled, etc. Our teachers and principals will do our best to keep parents informed as soon as changes become necessary, but we ask parents to be flexible. We appreciate and expect parent support in fulfilling their duties.

Please click [here](#) for field trip chaperoning guidelines.

Please click [here](#) for PEARL rules.

1.1.2 **Enrichment Days for Grades 1 & 2**

Enrichment Day is an integral part of the curriculum at Perimeter School for 1st and 2nd grades as parents teach science, geography, history, and other key topics most Fridays throughout the school year. Enrichment Day topics either support and supplement what is being taught in class or present a new topic to introduce children to material not covered Monday through Thursday. Enrichment Day topics are presented in ways that are interactive, explorational, and inspirational.

Enrichment Days allow you, as parents, to do many of the enriching activities of 1st and 2nd grade, with your child. You get to be the teacher in your child's class. You will build precious memories with your child and their friends. You will also build relationships with the other families as you build the covenant family at Perimeter School.

We desire that this privilege be a joy and a blessing for all. Parents are provided a list of the topics and dates, teaching resources, training, and support from the Enrichment Day Coordinator. Our room parents will arrange a meeting at the start of school where parents will sign up for their Enrichment Day teaching and assisting responsibilities for the entire year. We are here to help you in this most wonderful part of a Perimeter School education.

1.1.3 Service Projects

Serving plays a significant role in the spiritual formation of our children. Service projects for grades kindergarten through 8 occur once per quarter and are completely parent-planned and parent-led school days where the students are mobilized to demonstrate the love of Jesus in our community.

Community Outreach, a ministry of Perimeter Church, develops meaningful relationships with many local nonprofits and organizations in the community. It connects parents planning and leading service projects with ministry partners, and provides support as the parents plan the day.

1.1.4 School-wide Serving

Parents may also have the opportunity to work outside the classroom to support activities not directly related to classroom instruction. Parents may work with the larger parent body and/or staff, usually on a committee that spans across the school.

Serving opportunities include serving on the school prayer team, working with the Arts Festival committee, and planning school wide social and fundraising events.

1.1.5 Parent of the Month

The primary function of the Parent of the Month is to show appreciation for and a willingness to serve the classroom teacher. Each classroom will have a Parent of the Month who will be assigned by the room parents for each month of the school year. Parent of the Month responsibilities vary by grade. Specific responsibilities are provided to you in the Parent of the Month Job Description found [here](#).

1.2 Family Serving Commitments

The family serving commitment for each class is based on the number of serving opportunities and the class size. Commitment level varies from class to class, and due to the varied classroom sizes, responsibilities may not fall evenly. All parents are asked to remain flexible and willing to help as needed.

- Parent serving assignments for grades kindergarten, Pre-1st, and 3 through 8 are made by the room parents who will use discretion, grace, and prayer to make the assignments as fairly as possible taking into account submitted parent preferences.
- In grades 1 and 2, the parents select their serving assignments, including Enrichment Days, as part of a sign-up meeting the first week of school.

A family may choose to have either the mother **or** the father serve a minimum amount while the other spouse serves the larger amount **to ensure the full family serving commitment is still met.**

Please note:

- For families with a non-covenant parent, the covenant parent will assume all responsibilities.
- For purposes of the requirements listed below, please do not count your children in grades K and Pre-1st. To meet the full family serving commitment for grades K and Pre-1st, only one parent is required to serve, but both parents are encouraged to serve.
- If the parent fulfilling the minimum requirements elects not to participate in a given class because they are fulfilling their covenant responsibilities in another class, they must notify the room parent prior to the class assignments being made.
- For grades 3 – 8, Enrichment Day responsibilities may be met with participation in Enrichment Days, service projects, or the Arts Festival.

If the mother or father is only fulfilling the minimum serving responsibilities, they are required to participate in Enrichment Days based on the number of children enrolled. The requirements are as follows:

Quick Reference Chart: Mother or Father's Minimum Serving Responsibilities

Number of children	1		2			3 or More			
	L	U	L BOTH	U BOTH	L & U	L - 1 U - 2+	L - 2 U - 1+	L ALL	U ALL
Number of Serving Days	2	1	3*	2	L - 2 U - 1	3**	3***	1 Day for each child	3

Key:

L – Lower Grades (1st and 2nd)

U – Upper Grades (3rd – 8th)

1.2.1 1 child

- Grades 1-2: 2 Enrichment Days
- Grades 3-8: 1 Enrichment Day

1.2.2 2 children

- * Both children in 1st or 2nd grade: 3 Enrichment Days. The family will decide in which class the parent fulfilling the minimum requirements will participate twice.
- Both children in 3rd-8th grade: At least 1 Enrichment Day in each class.
- 1 child in 1st-2nd grade & 1 child in 3rd-8th; 2 Enrichment Days in the 1st-2nd grade class and 1 Enrichment Day in the 3rd-8th grade class.

1.2.3 3 or more children

- ****1** child in 1st-2nd grade & 2 or more children in 3rd-8th grade: 2 Enrichment Days for the 1st-2nd grade class & 1 Enrichment Day for one of the 3rd-8th grade classes. The family decides in which class the parent fulfilling the minimum requirements will participate and notifies the room parent for the class in which that parent will not participate.
- *****2** children in 1st-2nd grade & 1 or more children in 3rd-8th grade: 3 Enrichment Days for the 1st-2nd grade classes; none for the 3rd-8th classes. The family decides in which 1st-2nd grade class the parent fulfilling the minimum requirements will participate twice and also notifies the room parents of the 3rd-8th class(es) in which that parent will not participate.
- All children in 1st-2nd grade: 1 Enrichment Day for each child's class.
- All children in 3rd-8th grade: 1 Enrichment Day for 3 different classes. If there are more than 3 children, the family must notify the room parent of the class(es) in which the parent fulfilling the minimum requirements will not participate.

1.3 Family Serving Accountability

Because each parent is vitally important to put action into our philosophy, the following procedure will be used in the event of non-involvement of parents in Enrichment Day and Enrichment Day activities.

- **Step 1:** The room parents will keep records of parent participation and turn these records into the Room Parent Coordinator.
- **Step 2:** The Room Parent Coordinator will notify the administration of any non-participating parent.
- **Step 3:** The administration will contact any non-participating parent to discuss the situation and try to resolve it.
- **Step 4:** If the response is negative, the Head of School will notify the School Ministry Team to determine appropriate action.